

Spring Valley Community Church

Our Commitment to Protecting Your Children

At Spring Valley Community Church, your child's safety is not an afterthought—it is a sacred responsibility.

Since our founding in 2003, we have required background screening for volunteers serving children. Today, we fully comply with **California AB506 child protection standards**, including fingerprint-based background checks and abuse prevention training.

But our commitment is not rooted only in law—it is rooted in Scripture.

Jesus welcomed children (Matthew 19:14).

Jesus warned against harming them (Matthew 18:6).

We take that seriously.

What That Means for Your Family

When you bring your child to our nursery or children's ministry, you can expect:

- ✓ Fingerprint-based background checks for volunteers
- ✓ Abuse prevention training for children's workers
- ✓ Two-adult supervision in classrooms
- ✓ Secure check-in and check-out procedures
- ✓ Observable rooms and open-door policies
- ✓ Mandatory reporting compliance under California law
- ✓ Immediate response to any safety concern

We believe churches should be the safest places in the community.

Who Is Screened?

All adults who regularly serve minors—including nursery volunteers, children's ministry teachers, youth leaders, and staff—must:

- Complete an application
- Provide references
- Submit to fingerprint background screening
- Complete safety training
- Sign our Child Protection Agreement

There are no exceptions.

If You Ever Have a Concern

We want parents to feel comfortable asking questions.

You are welcome to:

- Visit classrooms
- Meet volunteers
- Review our policies
- Speak directly with pastoral leadership

If you ever have a safety concern, we will address it immediately and transparently.

Our Commitment

We cannot eliminate every risk in a broken world.
But we can create a culture of accountability, vigilance, and love.

Children are described in Scripture as a heritage from the Lord (Psalm 127:3).

We receive them that way.

Safe children. Faithful teaching. Accountable leadership.

Spring Valley Community Church
Serving families in Spring Valley, California since 2003

Spring Valley Community Church Child Protection Policy Manual

Spring Valley, California

1. PURPOSE

Spring Valley Community Church is committed to creating and maintaining a safe environment for minors participating in church activities.

This policy establishes preventive, reporting, and response standards in accordance with:

- California AB506
- Mandatory Reporter Laws
- Biblical responsibility (Matthew 18:6; 1 Peter 5:2–3)

2. DEFINITIONS

Minor: Any person under age 18.

Youth-Serving Volunteer: Any adult interacting with minors.

Mandated Reporter: Individuals legally required to report suspected abuse.

3. SCREENING REQUIREMENTS

All individuals serving minors must:

- Complete written application
- Provide references
- Submit fingerprint-based background screening
- Complete abuse prevention training
- Sign Volunteer Legal Agreement

No exceptions. Re-screening occurs per California law.

4. SUPERVISION STANDARDS

Two-Adult Rule

Minimum of two screened adults present.

Visibility

Classrooms must be observable.

Open-Door Policy

Private meetings prohibited.

5. PHYSICAL INTERACTION GUIDELINES

Permitted:

- Side hugs
- High fives
- Brief, appropriate comfort in visible settings

Prohibited:

- Lap-sitting (except nursery with visibility)
- Private physical contact
- Tickling or wrestling

6. RESTROOM & DIAPERING POLICY

Nursery diapering must occur in visible areas.
Older children use supervised restroom protocols.

7. DIGITAL COMMUNICATION

- No private messaging with minors.
- No personal social media connections.
- Communication must include accountability structure.

8. TRANSPORTATION

No volunteer may transport minors unless:

- Written authorization is granted.
- Driver's license and insurance verified.
- At least two minors present when possible.

9. REPORTING PROCEDURES

Any suspicion of abuse must be:

1. Immediately reported to church leadership.
2. Immediately reported to appropriate California authorities.

Failure to report may result in criminal liability.

Internal investigation does not replace legal reporting.

10. RESPONSE PROTOCOL

Upon allegation:

- Immediate removal of accused from contact with minors.
- Notification of authorities.
- Documentation of incident.
- Cooperation with law enforcement.
- Pastoral care for affected parties.

11. RECORD KEEPING

The church shall maintain:

- Application records
- Background check confirmations
- Training completion documentation
- Incident reports

Records stored securely and confidentially.

12. POLICY REVIEW

This manual shall be reviewed regularly by church leadership and updated as necessary to remain compliant with California law.

13. STATEMENT OF CONVICTION

We believe:

Children are entrusted by God.

Protecting them honors Christ.

Failure to protect them dishonors the gospel.

Spring Valley Community Church will pursue excellence, transparency, and accountability in safeguarding minors.

**Spring Valley Community Church
Children's & Nursery Ministry
Mandated Reporter Training Link**

<https://bit.ly/46WAT9A>



Scan me

More info and copies of these links and documents can be found at <https://www.svchurch.org/kids>

Spring Valley Community Church Children's & Nursery Ministry Volunteer Application & Legal Agreement

PURPOSE STATEMENT

Spring Valley Community Church ("SVCC") is committed to protecting children and youth entrusted to our care. In accordance with Scripture (Matthew 18:6; Matthew 19:14; 1 Peter 5:2–3) and California Assembly Bill 506 (AB506), all individuals serving minors must complete this application and agree to the following standards.

Service in children's ministry is a privilege, not a right.

SECTION 1: APPLICANT INFORMATION

Full Legal Name:

Date of Birth:

Driver's License #:

Phone:

Email:

Home Address:

City / State / Zip:

How long have you attended SVCC?

Previous church or ministry experience with minors:

SECTION 2: SPIRITUAL BACKGROUND

1. Briefly describe your relationship with Jesus Christ.
2. Why do you desire to serve in children's or nursery ministry?
3. Do you affirm the doctrinal beliefs of Spring Valley Community Church?
 Yes No (Explain)

SECTION 3: REFERENCES

Reference #1

Name:

Relationship:

Phone / Email:

Reference #2

Name:

Relationship:

Phone / Email:

SECTION 4: CRIMINAL HISTORY DISCLOSURE

Have you ever been:

- Convicted of a crime involving a minor? Yes No
- Accused of child abuse or misconduct? Yes No
- Convicted of any felony? Yes No

If yes, explain fully:

Failure to disclose material information may result in immediate disqualification.

SECTION 5: BACKGROUND CHECK AUTHORIZATION (AB506 COMPLIANCE)

I authorize Spring Valley Community Church to:

- Conduct fingerprint-based background screening
- Review California DOJ criminal history
- Conduct reference verification
- Re-screen periodically as required by law

I understand screening is mandatory under AB506 for volunteers serving minors.

Signature: _____

Date: _____

SECTION 6: CHILD SAFETY AGREEMENT

I agree to comply with the following ministry policies:

1. **Two-Adult Rule** – I will not be alone with a minor in a closed setting.
2. **Observable Environment** – All interactions must remain visible and accountable.
3. **Secure Check-In/Out** – I will follow child release procedures.
4. **Appropriate Conduct** – I will maintain physical and emotional boundaries.
5. **Mandatory Reporting** – I understand I am required to report suspected abuse under California law.
6. **Zero Tolerance** – I understand violations may result in removal from ministry.

SECTION 7: CONFIDENTIALITY AGREEMENT

I agree to:

- Maintain confidentiality regarding children and families.
- Not disclose sensitive information outside approved leadership channels.
- Not discuss private matters publicly or online.
- Understand confidentiality does not override mandatory reporting obligations.

Breach may result in removal from ministry.

SECTION 8: SOCIAL MEDIA & DIGITAL BOUNDARIES

I agree that:

- I will not privately message minors.
- I will not connect with minors on personal social media.
- I will not post images or identifying information without authorization.
- All communication must occur through approved church channels.

SECTION 9: TRANSPORTATION POLICY

Unless explicitly authorized in writing:

- I will not transport minors in my personal vehicle.
- I will not provide rides to church events.

If authorized, I agree to provide valid license, insurance, and driving record documentation.

SECTION 10: PHOTO & MEDIA POLICY

I agree:

- Not to photograph minors unless authorized.
- Not to share images on personal accounts.
- To respect parental consent requirements.

SECTION 11: RELEASE OF LIABILITY & INDEMNIFICATION

To the fullest extent permitted by California law:

- I release and hold harmless SVCC, its staff, elders, and volunteers from claims arising from ordinary negligence during ministry service.
- This release does not apply to gross negligence or willful misconduct.
- I agree to indemnify SVCC from claims arising from my intentional misconduct or policy violations.

SECTION 12: FINAL AFFIRMATION

I affirm that:

- All information provided is true.
- I have read and agree to SVCC's Child Protection Policy Manual.
- I understand service is conditional upon compliance.
- I understand SVCC may suspend or terminate my volunteer role at its discretion.

Signature: _____

Printed Name: _____

Date: _____

Account Notice

Certifix Live Scan Account



Please present this flyer when getting fingerprinted to ensure that your live scan is processed at no cost to you.

NAME OF ACCOUNT

Spring Valley Community Church

CERTIFIX ACCOUNT NUMBER

80075

NOTE TO LOCATION

If a Billing Number is provided on the Request for Live Scan Service form, please also apply it to the transaction.

Where to Get Fingerprinted

Visit a participating Certifix Live Scan location. If you weren't provided with one, either choose one at certifixlivescan.com (be sure it accepts Certifix accounts for payment) or contact Certifix Live Scan (see below) for assistance.

What to Bring

To get fingerprinted, bring physical copies of the following items with you to the location:

- ✓ **Request for Live Scan Service Form**
Complete the Applicant Information section, and bring 2 or 3 copies as needed.
- ✓ **Valid Photo ID**
A current, state-issued driver license or ID card is sufficient. If this is unavailable, contact Certifix Live Scan (see below) to find out what you need.
- ✓ **This Account Notice Flyer**
This alerts the location to process your live scan at no cost to you.

Questions?

If you have any questions, comments, or are asked to pay the location, please contact Certifix Live Scan.

1(866) 278-2551

support@certifixlivescan.com

Show All Filters Open Now

Showing 9 results

Spring Valley, California 91977, United States

1 Daisy's Auto Registration Services LLC \$45.00 + Gov. Fees
 9628 Campo Rd Ste T
 Spring Valley, CA, 91977
 Opening today at 9:00 AM
[View Hours](#)
 (619) 977-7876
 Walk-In or Appointment
[View Local Page](#) [Get Started](#)

2 Vicky's Registration Services \$45.00 + Gov. Fees
 8818 Troy Street
 Spring Valley, CA, 91977
 Opening today at 9:00 AM
[View Hours](#)
 (619) 208-3235
 Walk-In or Appointment
[View Local Page](#) [Get Started](#)

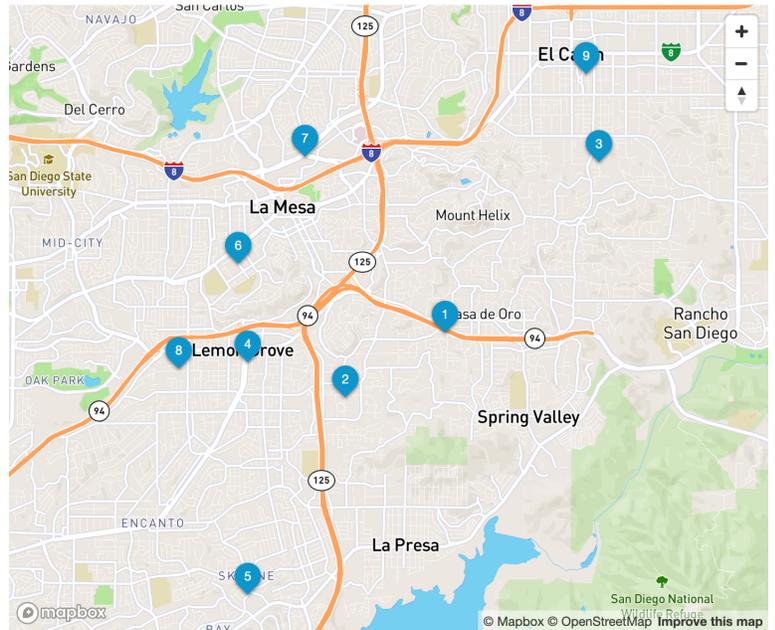
3 The UPS Store #7053 (inside of VONS) \$32.00 + Gov. Fees
 1201 Avocado Ave.
 El Cajon, CA, 92020
 Opening today at 9:00 AM
[View Hours](#)
 (619) 938-4988
 Walk-In or Appointment
 Hablamos Español
[View Local Page](#) [Get Started](#)

4 California Auto Registration Specialist \$35.00 + Gov. Fees
 3435 Lemon Grove Ave
 Lemon Grove, CA, 91945
 Opening today at 9:30 AM
[View Hours](#)
 (619) 274-0479
 Walk-In or Appointment
[View Local Page](#) [Get Started](#)

5 California Notary & Shredding \$ 30.00 + Gov. Fees
 107 S. Meadowbrook Dr.
 San Diego, CA, 92114
 Opening today at 10:00 AM
[View Hours](#)
 (619) 228-9051
 Appointment Only
[View Local Page](#) [Get Started](#)

6 Royal Live Scan (next to Metro by T-Mobile) \$30.00 + Gov. Fees
 6982 University Ave
 La Mesa, CA, 91942
 Opening today at 10:00 AM
[View Hours](#)
 (858) 776-4078
 Walk-In or Appointment
[View Local Page](#) [Get Started](#)

7 EZ & Quick Live Scan \$25.00 + Gov. Fees
 5527 Jackson Dr
 La Mesa, CA, 91942
 Walk-In or Appointment
[View Local Page](#) [Get Started](#)





REQUEST FOR LIVE SCAN SERVICE

[Print Form](#)

[Reset Form](#)

Applicant Submission

A3549
ORI (Code assigned by DOJ)

Volunteer/VCA
Authorized Applicant Type

Volunteer
Type of License/Certification/Permit OR Working Title (Maximum 30 characters - if assigned by DOJ, use exact title assigned)

Contributing Agency Information:

Spring Valley Community Church
Agency Authorized to Receive Criminal Record Information

Mail Code (five-digit code assigned by DOJ)

PO Box 221
Street Address or P.O. Box

Stephen Fred Babbitt
Contact Name (mandatory for all school submissions)

Spring Valley CA 91976
City State ZIP Code

(619) 342-1414
Contact Telephone Number

Applicant Information:

Last Name

First Name Middle Initial Suffix

Other Name (AKA or Alias) Last

First Suffix

Date of Birth Sex Male Female

Driver's License Number

Height Weight Eye Color Hair Color

Billing Number (Agency Billing Number)

Place of Birth (State or Country) Social Security Number

Misc. Number (Other Identification Number)

Home Address Street Address or P.O. Box

City State ZIP Code

Your Number: OCA Number (Agency Identifying Number)

Level of Service: DOJ FBI

If re-submission, list original ATI number: (Must provide proof of rejection)

Original ATI Number

Employer (Additional response for agencies specified by statute):

Spring Valley Community Church
Employer Name

09365
Mail Code (five digit code assigned by DOJ)

PO Box 221
Street Address or P.O. Box

Spring Valley CA 91976
City State ZIP Code

+1 (619) 342-1414
Telephone Number (optional)

Live Scan Transaction Completed By:

Name of Operator

Date

Transmitting Agency LSID

ATI Number Amount Collected/Billed



REQUEST FOR LIVE SCAN SERVICE

[Print Form](#)

[Reset Form](#)

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ATI Number Amount Collected/Billed